

High School of Hospitality Management

Yves Mompoint, Principal Katia Drouillard, Assistant Principal

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Dear Parent/Guardian/Caretaker:

The High School of Hospitality Management has partnered with CANVAS Learning Management System to support students via online learning.

If you would like to view: assignment dues dates, announcements, and other course content via Canvas, please follow the steps outlined below to sign up as an **Observer** to view your student's account.

Step 1 – Parent/Guardian/Caretaker needs to:

Go to: <u>https://hshmny.instructure.com/login/canvas</u>

CANVAS	Parent of a Canvas User Click Here For an Account
Email	
Password	
Stay signed in Foreot Password?	Log In
	dale Use Policy Facebook Twitter
≎ INS	TRUCTURE

■ Click 'Parent of a Canvas User for an Account'

Then, enter your name and email address. Create a password.

Parent Signup	×
Your Name	
Your Email	
Password	
Re-enter Password	
Student Pairing Code	What is a pairing code?
View Privacy Policy	Cancel Start Participating

Step 2 – Student needs to:

■ Sign into their CANVAS, go to Account tab, Select Settings

		×
Account	Logout	
Co Dashboard		
Courses	Notifications Files	
Calendar	Settings	
<mark>26</mark> Inbox	QR for Mobile Login Global Announcements	
History	Use High Contrast UI 🕢	
? Help		
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■ Select Pair with Observer

Notifications	Cottings	Ways to Contact
Files	Settings	Email Addresses
Settings	Full Name:	*
QR for Mobile Login	This name will be used for grading.	+ Email Address
Global	Display Name: People will see this name in discussions, messages and comments.	Other Contacts
Announcements	Sortable Name:	+ Contact Metho
	This name appears in sorted lists. Language: System Default (English (US))	
	Time Zone: None	% Edit Settings
c	Web Services	🕹 Download Submissi
		&Pair with Observer
	Canvas can make your life a lot easier by tying itself in with the web tools you Click any of the services in "Other Services" to see what we mean.	already use.

• Share the pairing code with parent/guardian/caretaker

Pair with Observer	×
Share the following pairing code with an obse them to connect with you. This code will expl or after one use.	
1XCkp5	
	ок
a services services	

Note: Pairing Codes are case sensitive

Enter the pairing code provided to you by your child and Click Start Participating. You will be able to view your child's courses.

If you have any questions or concerns, please contact me at Kdrouillard@hshm.info.

Respectfully,

Katia Drouillard Assistant Principal